

Rules of Procedure for the Jury for the German Award for SCM of Bundesvereinigung Logistik (BVL) e.V.

The Board of BVL has adopted the following Rules of Procedure for the Jury for the German Award for SCM. These Rules of Procedure apply in accordance with the corresponding implementation decisions.

Art. 1 Membership / Working Process of the Jury

- (1) The Jury members and a Jury Chairperson are appointed by the Board.
- (2) The Jury consists of at least 12 and at most 20 members.
- (3) The Jury members should represent as many economic sectors as possible in terms of specialisation. The sectors of trade, industry, logistics services, logistics science, IT and the special-interest media should be represented on the Jury, for example.
- (4) As a rule, the Jury members should not hold any offices in the BVL association. Exceptions are permitted in the case of representatives of award winners.
- (5) The Jury members also include one representative of each of the award winners of the last three years. The award winners decide in consultation with BVL who they name to serve on the Jury.
- (6) The Jury Chairperson heads the work of the Jury. He or she monitors the activities of the Jury and works together with the management to ensure that the necessary communication structures and processes are in place.
- (7) The Jury decides on the three finalists and the winning project by casting votes in a two-stage process.

Art. 2 Confidentiality

- (1) The Jury members maintain confidentiality regarding the content of their deliberations as well as on all other information in connection with their role as Jury members. This obligation to maintain confidentiality extends beyond their duration of membership of the Jury.
- (2) In all cases, an embargo applies until the name of the winner is officially announced during the award ceremony. For marketing purposes, BVL may make the names of the Jury members public and also make use of their authorised photos.

Art. 3 Neutrality

(1) All Jury members undertake to assess the submitted entries and the available information documents in an impartial and neutral manner.

(2) If there is a risk of bias – if, for example, an entry for the award is submitted by a company for which a Jury member works, then the Jury member in question will suspend his or her activities on the Jury for the session in question.

Art. 4 Majority Decision

(1) If the votes of the Jury are not unanimous, the majority principle will apply. Majority decisions will be accepted by all Jury members. The Jury must always make a decision. The Jury Chairperson has a right of veto. In the case of a tied vote, the vote of the Jury Chairperson is decisive.

(2) Jury meetings will be held electronically where possible. The Jury Chairperson may, however, call a face-to-face meeting if this is considered to be necessary.

Art. 5 Compensation

(1) The members of the Jury perform their work on an honorary basis.

(2) Jury members bear their own travel expenses to attend any necessary Jury meetings. Reimbursement by BVL is possible on application.

Bremen, Dec 21, 2016